

By E-mail / Speed Post

ELECTION COMMISSION OF INDIA

NIRVACHAN SADAN, ASHOKA ROAD, NEW DELHI -110001

No. 23/LET/ECI/FUNC/ERD-ER/2016

Dated: 23rd October, 2017

To,

The Chief Electoral Officer,
Bihar,
Patna

Subject: - Special Drive during SSR, 2018 through house to house visit by BLOs regarding.

Sir/Madam,

The Commission has already approved the schedule for Special Summary Revision of Electoral Rolls with reference to 1st January 2018 as the qualifying date, in all States/UTs (except Gujarat and Himachal Pradesh), vide its letter dated 23rd August, 2017. As per the schedule, the revision process is already going on in a number of states. Now, the Commission has decided that for maximization of registration, improving the fidelity of electoral rolls and to provide better electoral services, a special drive of house to house visits by Booth Level Officers during the period from 15th November to 30th November, 2017, shall be conducted in all States/UTs (except Gujarat and Himachal Pradesh) during the current Special Summary Revision. As the BLOs usually go for field verification in respect of new applications for enrolment during the period for filing claims and objections, the drive will be run concurrently to avoid repeated visits by the BLOs. Accordingly, the Commission has revised the schedule of SSR, 2018 extending the period for claims & objections in your State. Necessary notification no. 23/NOT/ECI/FUNC/ERD-ER/2017 (Vol. II) dated 23.10.2017, extending the period for filing claims & objections under Rule 12 of RER, 1960 is being sent herewith with the request to get it published in the State Gazette and to give wide publicity to the same. Three off take copies of the Gazette containing the notification may be sent to the Commission for its record.

2. Main activities of BLOs during the proposed drive: BLOs will perform the following tasks during their house to house visits :-

- (i) Distribution and collection of filled in Form 6 to/from citizens eligible for enrolment but left out during earlier revisions,
- (ii) Distribution and collection of filled in Form 6 to/from citizens eligible for enrolment on 01.01.2018
- (iii) Collection of details of citizens going to be eligible on 01.01.2019
- (iv) Collection of updated details of permanently shifted electors and distribution and collection of Form-7 for dead electors.
- (v) Distribution/collection of Form-8 to/from the electors whose entries are incorrect in draft electoral roll, and

- (vi) Mobile number and Email Ids on a family-wise format.
- (vii) Collection of longitude and latitude of the household through mobile app and/or by sending SMS to SMS Gateway server, which will capture the Lat/Long as point value.
- (viii) Collection of details of overseas Indians from the concerned families.
(The reporting formats are enclosed)

3. All Forms 6,7 and 8, collected during this special drive shall be disposed of during SSR-2018 and be part of the final publication supplements. A mobile app has been developed by ECI IT Division which will be used by BLOs during this Drive for entire process, if they are having android based Smart Phones. The BLOs who do not have android phone, can use SMS gateway for this purpose. The main advantage of using Mobile based data collection would be reduced no. of visits by BLOs to ERO offices, direct data entry of information to save time and effort, formation of family tree database in ER, mapping of house hold point value data base in ER (which will immensely help standardization of formulation of sections and part boundaries) and capturing of details of prospective eligible electors and likely overseas voters. The information, collected and input made through the app by the BLOs during special drive will enable the EROs to maximise enrolment, remove names of dead electors, prepare list of permanently shifted electors and family linkage of the electors, in the ERO-Net.

4. **Storage of information data:** The information collected by BLOs will be stored in the database coupled with ERO Net for which input screens would be made available in ERO Net from 15th November 2017. The GIS data, thus collected, will be added to UNPER (Unified National Photo Electoral Roll) by creating appropriate fields in the data structure of the data base. Once this is done, backend operation will be initiated as a collaborative work between CDAC, Pune, CSIR, Bhubaneswar and the Commission for correction of the skew between latitude longitude information and the actual postal address of the point value.

5. **Honorarium/Remuneration to BLOs:** In order to incentivise the BLOs for this task, CEOs may consider any of the following options, based on the network connectivity and capability of BLOs in handling digital gadgets -

- (i) BLO who opts to use his own Smart phone for complete data collection during the drive will be allowed an honorarium of Rs. 500/- after successful completion of the drive.
- (ii) BLOs who opt to purchase android based smart phone of required minimum specifications and commits to use it for the next 3 years for Electoral Roll work will be allowed onetime grant of Rs. 1500/- per annum and a lump sum of Rs. 250/- per annum for data charges.
- (iii) No additional remuneration will be paid to BLOs, not using mobile App/SMS gateway and working with paper or printed BLO Register.

6. The sanction of additional honorarium and one time grant for purchase of smart phones as suggested in the preceding paragraph for this drive shall be done according to the

relevant financial rules being followed by Finance Department of the State Government under appropriate Electoral Roll head. Before grant of honorarium to the BLOs, DEOs concerned shall ensure that necessary certificate shall be obtained from each BLO to the effect that he has made physical visit to each and every household in the polling area, under his jurisdiction and completed the work assigned to him. Proper account and documentation of the reporting by BLOs and grant of honorarium to him shall be done.

7. **Pilot project for Full AC Saturation Approach:** As a proof of concept, pilot project of Mobile based Booth Level ER Management (BLO Net) shall be implemented in 5 ACs in each state as selected by the concerned CEO. Procurement of Android based smart Mobile sets of required specifications one each for every BLO may be procured for these 5 ACs following the state financial procedure code under appropriate Electoral Roll head, which may be rotated for other ACs. In this case, no honorarium will be paid to BLOs. The Android based smart mobile phone must have the following minimum features :-


- Battery life minimum 4 hours
- 1GB RAM
- 8GB Storage Space
- Android 19 (Kitkat) or above
- PDF reader
- Dual Processor
- Maximum price for mobile set shall not exceed Rs. 4,000/- per piece.

8. **Monitoring:** The DEOs shall have regular meetings with BLOs and review the progress of work done by BLOs. The EROs shall ensure that the data information collected and sent by the BLOs is entered into dashboard on daily basis.

9. The Commission has also directed that necessary training shall be imparted to all BLOs for successful implementation of the program. For this purpose, a one day training/orientation will be arranged by the Commission for SLMTs from states. Schedule and venue of the training program will be intimated separately.

10. All concerned shall be informed of the Commission's above directions for compliance.

Yours faithfully


(NARENDRA N. BUTOLIA)
PRINCIPAL SECRETARY

TO BE PUBLISHED IN
THE STATE GAZETTE
IMMEDIATELY

ELECTION COMMISSION OF INDIA
Nirvachan Sadan, Ashoka Road, New Delhi-110001

No.23/NOT/ECI/FUNC/ERD-ER/2017 (Vol.II)

Dated: 23rd October, 2017
1 Kartika, 1939 Saka

NOTIFICATION

Whereas, the Election Commission had announced the schedule for Special Summary Revision of electoral rolls in the State of Bihar with reference to 01.01.2018 as the qualifying date vide its letter No. 23/LET/ECI/FUNC/ERD-ER2017 (Vol.II) dated 23rd August, 2017; and

Whereas, the period of filing claims and objections was fixed from 4th October, 2017 to 31st October, 2017; and

Whereas, the draft rolls were published on 4th October, 2017 as scheduled; and

Whereas, the Election Commission has reviewed the ongoing exercise of Special Summary Revision of Electoral Rolls in the State; and

Whereas, the Election Commission has, on such review, decided that the period of filing claims and objections in the State should be extended up to 30th November, 2017, so that a Special Verification Drive within the ongoing Summary Revision can be undertaken in which Booth Level Officers would visit house to house for the purpose;

Now, therefore, the Election Commission, in exercise of the powers conferred by the proviso to Rule 12 of the Registration of Electors Rules, 1960, hereby extends the period for filing claims and objections in the State upto and including 30th November, 2017 for ongoing Special Summary Revision of electoral rolls with reference to 01.01.2018 as the qualifying date.

By order.


(NARENDRA N. BUTOLIA)
PRINCIPAL SECRETARY

FORMAT-I

AC-(No./Name) Part-(No./Name) Section-(No./Name)

Household Seq No. _____ EXISTING FAMILY _____ Y/N _____ NEW FAMILY/NEW HOUSE

H.No. _____ Postal Address _____

Name of Head of Family _____ S.No. _____ Gender _____ RelName* _____ RelType ✓ _____ Mob: _____ Mob type \$ _____ Alt No. @ _____ E-mail _____

1 Existing voters in the Roll - Details of enrolled members -

Name	S.No.in roll	DOB/Age	Gender	Relation Name	S.No. of Relation	Rel Type ✓	Mob	Mob Type	Email	Dead	Permanently Shifted

2 UNENROLLED MEMBERS (BORN ON OR BEFORE 01/01/2000)

Name	DOB/Age	Gender	Rel Name	S.No. of Rel	Rel Type	Mobile	Mob Type	Email

3 - ELIGIBLE VOTERS ON 01/01/2019 (DOB between 2/1/2000 to 1/1/2001)

Name	DOB/Age	Gender	Rel Name	S.No. of Rel	Rel Type	Mobile	Mob Type	Email	Whether Student or not	Student Address

4 ENROLLED OVERSEAS ELECTORS

Name	S.No.in roll	DOB/Age	Gender	Relation Name	S.No. of Relation	Rel Type	Mob	Mob Type	Email

5 UNENROLLED OVERSEAS INDIANS

Name	DOB/Age	Gender	Passport No.	Relation Name	S.No. of Relation	Mobile	Mobile type	Email

*Rel Name: Name of Relative
 ✓ Rel Type: Type of relationship, like father, husband etc.
 @ Alt. No.: Alternative number (landline tel.no./alternative mobile no.)
 \$Mob type: Type of mobile, like android or ordinary